

CITY OF VENTURA CITY COUNCIL AGENDA

Mayor Neal Andrews

Cheryl Heitmann, Councilmember
Matt LaVere, Deputy Mayor
Jim Monahan, Councilmember

Erik Nasarenko, Councilmember
Mike Tracy, Councilmember
Christy Weir, Councilmember

Dan Paranick, Interim City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk

REGULAR MEETING **MONDAY, JULY 16, 2018, 6:00 P.M.** **COUNCIL CHAMBERS, 501 POLI STREET, VENTURA**

The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency and Public Facilities Financing Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency and Public Facilities Financing Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda.

Persons wishing to address City Council should complete and submit a green "Speaker Form." If a member of the public wishes to comment on an item, complete a pink "Comment Form." Both forms are on a table inside the meeting room.

Administrative Reports relating to this agenda are available in the City Clerk's Office, 501 Poli Street, Room 204, Ventura, during normal business hours as well as on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office as well as on the City's website – <https://www.cityofventura.ca.gov/1236/9455/City-Council-Public-Hearing-NoticesSuppl>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

Certificate of Recognition - Boys and Girls Club of Greater Ventura honored by Assembly Member Monique as "2018 California Non-Profit of the Year"

Presentation of 2018 SoCalGas Scholarships – Desiree and Destinee Estrada from SoCalGas Public Affairs Manager Maria Ventura

Election Announcement – City Clerk Antoinette Mann

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

1. Minutes – June 4, 2018, June 11, 2018 and June 18, 2018

Staff: Antoinette M. Mann, City Clerk

RECOMMENDATION

Approve the Special and Regular Meetings Minutes of June 4, 2018, June 11, 2018 and June 18, 2018.

CONSENT ITEMS (continued)

2. City Hall Terra Cotta Maintenance Project – Authorization to Execute Professional Services Agreement

Staff: Mary Joyce Ivers, Interim Public Works Director

RECOMMENDATION

Authorize the City Manager to execute a Professional Services Agreement with Simpson Gumpertz & Heger to investigate the terra cotta façade at City Hall, and to provide construction documents, construction observation of the repairs of the façade, in the amount not-to-exceed \$150,000, and authorize the encumbrance of contingency funds in the amount of \$22,500 for a total encumbrance of \$172,500; term of agreement: July 8, 2018 – July 8, 2020.

3. Harbor Church Demolition

Staff: Mary Joyce Ivers, Interim Public Works Director

RECOMMENDATION

- a. Approve the contract plans and specifications for the 3100 Preble Avenue Demolition, Specification No. 2018-021, and authorize the advertisement for bids to be received on Thursday, August 30, 2018 no later than 2:00 p.m. in the City Clerk's office.
- b. Authorize Finance and Technology staff to increase appropriations by \$350,000 in the proper fiscal year, fund, project and accounts.
- c. Adopt a resolution authorizing the City Engineer, the City Surveyor and the City Manager to record a residential in-fill parcel map.
- d. Authorize the Interim Public Works Director to offer the subdivided property for sale by competitive public, sealed-bid and execute the necessary paperwork to prepare the conveyance to the successful bidder(s) and return to Council for final approval.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AUTHORIZING CITY STAFF TO PREPARE, EXECUTE, AND RECORD A PARCEL MAP FOR THE SUBDIVISION OF PROPERTY AT 3100 PREBLE AVENUE, VENTURA, CALIFORNIA, IN CONFORMANCE WITH SAN BUENAVENTURA MUNICIPAL CODE SECTION 26.100.360

RESOLUTION NO. 2018-____

CONSENT ITEMS (continued)

4. License Agreement – City of Ventura and Matthew P. Riege for Property Located at 66 South Seaward Avenue, Private Use of Public Utility Easement

Staff: Mary Joyce Ivers, Interim Public Works Director

RECOMMENDATION

Authorize the Interim Public Works Director to enter into a License Agreement with the new property owner of the property located at 66 South Seaward Avenue for an existing building that encroaches into a public easement.

5. License Agreement – City of Ventura and Southern California Gas Company for a portion of Property Located at 901 South Kimball Road, Community Park

Staff: Mary Joyce Ivers, Interim Public Works Director

RECOMMENDATION

- a. Authorize entering into a License Agreement as signed by the Interim City Manager with Southern California Gas Company for use of a portion of Community Park.
- b. Authorize the Interim Finance Director to receive the revenue into the General Fund.

6. Ventura Water Reclamation Facility – Digester Improvement Project, Authorization to Advertise

Staff: Mary Joyce Ivers, Interim Public Works Director

RECOMMENDATION

Approve the contract plans and specifications for Ventura Water Reclamation Facility – Digester Improvement Project, Specification 2016-047, and authorize the advertisement for bids to be received on August 2, 2018 no later than 2:00 p.m. in the City Clerk's Office.

CONSENT ITEMS (continued)

7. Amendment No. 2 to Master Computer Software Agreement with Systems & Software, Inc.

Staff: Kevin Brown, Ventura Water General Manager

RECOMMENDATION

- a. Authorize the Mayor to execute Amendment No. 2 to Agreement No. 2013-029, the Master Computer Software Agreement with Systems & Software, Inc., for additional services in Fiscal Year 2018-19 for software maintenance and support at \$176,895.46 and additional services to support Advanced Metering Infrastructure Project integration with the City's Utility Billing system, enQuesta in the amount of \$57,470.00 and contingency funding of \$70,309.64 for a total not-to-exceed amount of \$304,675.10.
- b. Authorize the Finance and Technology Department to assign the required revenue and appropriation adjustments to the proper projects, funds and accounts for funding.

8. Ordinance for Second Reading - Fireworks Social Host Ordinance

Staff: Antoinette M. Mann, City Clerk

RECOMMENDATION

Waive the second reading in full and adopt an Ordinance, titled:

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA,
CALIFORNIA, PERTAINING TO FIREWORKS (Introduced 6/18/18; Vote: 5-Yes;
0-No; 2-Absent) ORDINANCE NO. 2018-____

FORMAL ITEM

9. 2021 General Plan Update Initiation Steps, Request to Allow the City Response to the Southern California Association of Governments Regional Transportation Plan and Sustainable Communities Strategy, General Plan Implementation Annual Report, Housing Element Annual Progress Report

Staff: Jeffrey Lambert, Community Development Director

RECOMMENDATION

- a. Receive staff's overview of the initial steps toward the 2021 General Plan Update covering state legislative mandates, background data collection, identifying opportunities and constraints and solicit input on the development of a civic engagement strategy.
- b. Authorize the Interim City Manager or the Community Development Director to provide formal letter and survey response to the Southern California Association of Governments 2020 Regional Transportation Plan/ Sustainable Communities Strategy population and employment projections for the forthcoming Regional Housing Needs Assessment.
- c. Receive the 2005 General Plan Implementation Annual Growth Report and 2014-2021 Housing Element Annual Progress Report.
- d. Receive an update on the status of the General Plan Refinement project and Planning Commission's and staff's recommendation to incorporate the Refinement components for consideration as part of the 2021 General Plan Update.

PUBLIC NOTICES

None

PUBLIC COMMUNICATIONS

CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/ COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

CITY MANAGER COMMUNICATIONS

ADJOURNMENT

This agenda was posted on Thursday, July 12, 2018, at 12:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.